



**Little
Athletics**
Victoria

LITTLE ATHLETICS ASSOCIATION of VICTORIA Inc.
REG No. A0003260D
ABN: 47 646 887 442
Athletics House
Level 1, 31 Aughtie Drive
Albert Park Vic 3206

2021 ANNUAL GENERAL MEETING

DATE:	Saturday 17th July 2021
TIME:	3:15pm
VENUE:	Zoom Videoconference

MINUTES

1. Opening of Meeting

1.1 Opening address and welcome by the Chair, Sherrie Boulter, President, LAVic.

- Confirmed that a quorum (47 Centres) has been reached and that 61 Centres were in attendance.
- Housekeeping matters pertaining to conducting the AGM via Zoom were addressed.

1.2 Introduction of Board & LAVic team members present:

- SB introduced Board members
- SB introduced LAVic employees in attendance: Anthony McIntosh (CEO), Taylah Perry (Membership, Programs & Merchandise Co-ordinator), and Nathan Gjorgievski (Marketing & Communications Co-ordinator).

2. Attendance & apologies:

Centres & delegates

- Albury: Elisabeth McGuire
- Altona: Nathan Letson
- Ararat: Judy Leggett
- Bacchus Marsh: Karen Stewart, Linda Thompson
- Ballarat: Julie Bicknell, Matt Jenkins
- Bendigo: Nick Storey, Katrina Evans
- Berwick: Damien Tonks
- Brighton: Brian Ballamy, Jane Fitch

- Camperdown: Cindy McDougall, Kathy Hallyburton
- Caulfield: Jason Whittle
- Chelsea: Matt Jackson, Paulo Lay
- Coburg: Nick Tumbri, Tim Stoney
- Cockatoo: Ricardo Costa
- Cohuna: Karlee Gilmore
- Corio: Sharron Colls-McKenzie, Adam Bowkett
- Craigieburn: Melinda Lynch, Brooke Johnston
- Cranbourne: Dean McCaughan, Holger Philipp
- Croydon: Martin Telgarsky, Jessica Dux
- Dandenong: David Daff
- Diamond Valley: Darren Pilkington
- Doncaster: Paul Reynolds
- Essendon: Debbie Lawson, Angela Bremner
- Frankston: Iain Finlayson, Julia Kilkenny
- Geelong: Ramona Browne
- Hume: Nicola Mundt
- Knox: Stephen Hough, David Kearsley
- Kyabram: Claudia Moore
- Lake Bolac & District: Melissa Perry
- Lancefield Romsey: Kaye Walker
- Lavington Jindera: Ryan McCullough
- Leongatha: Ben Cruickshank
- Maryborough: David Tull
- Melton City: Fiona Vanotti, Damien Wapshott
- Mentone: Scott Wilcock, Mat Lorencak
- Moorabbin: David Rausa
- Mornington: Mark Henry
- Nathalia: Sarah Hansen
- Nunawading: Brian Searle
- Oakleigh: Andrew Allan
- Preston Reservoir: Joanne McIntyre, Shayne Matzkows
- Ringwood: Jason Fabre
- Rochester: Garry Milligan, Keith Fletcher
- Rutherglen: Jane McInnes, Marika Partridge
- Sale: Kylie Johnston
- Sandringham: Mike Cahill, Nicole George
- Seaford: Rachelle Evans, Emily McLellan
- Shepparton: Aileen Zanelli, Alistair McLeod
- South Melbourne Districts: Emily Harridge
- Springvale: Rachel Cunningham
- Stawell: Greg Carter, Kristen Ankerson
- Sunbury: Claire Smyth, Kirsty Norman
- Swan Hill: Di Steer
- Traralgon: Troy Villani
- Warragul: Lisa Aubrey
- Warrnambool: Peter Varley
- Waverley: Katy Smith
- Werribee: Phil Kelly
- Whittlesea City: James Schroeter
- Williamstown: Ashley Sandison
- Wodonga: Anthea Mulholland, Lauren Strauss
- Yarra Ranges: Max Savill-Bentley, Cameron Yorke

Life Governors:

- Carole Timmins
- Gwen Timmins
- Shaz Cairns
- Steven Lopes
- David Green
- Rosalie Wilson

Observers:

- Andrew Duncan
- John Mills
- Rae Mills
- Kathleen Marsh
- Kerry Findlay
- Nicole Lopes
- Erina Cunningham

Board Members:

- Sherrie Boulter – President
- Steve Waugh – Vice President
- Danielle Wruck – Finance Director
- Russell Dmytrenko – Director
- Ross McIlveen – Director
- Jenni Tierney Director
- Brett Schofield – Director
- Malcolm Duncan - Director

LAVic team members:

- Anthony McIntosh – Chief Executive Officer
- Taylah Perry – Membership, Programs & Merchandise Co-ordinator
- Nathan Gjorgievski – Marketing & Communications Co-ordinator

Apologies:

- Andrew Osborne – Life Governor
- Ray Canning – Life Governor
- Margaret Carty – Life Governor
- Maureen O'Callaghan – Life Governor
- Andrew Stirling – Life Governor
- Chris Doubleday – Life Governor
- Tony Newstead (President, Whittlesea City LAC)
- Benalla LAC

3. Minutes of previous meeting:

3.1 Minutes of the 2020 Annual General Meeting

- **Motion:** that the minutes from the 2020 Annual General Meeting held on 16th August 2020 are true & correct. Moved: Julie Bicknell (Ballarat); seconded: Andrew Allan (Oakleigh LAC). Carried

3.2 Business arising – none.

4. Presentation of Reports

- As tabled.
- Questions, comments – none.

5. Presentation of audited 20/21 financial statements

- Danielle Wruck spoke to the audited financials. Key points:
 - 20/21 was significantly disrupted to frequent & changing restrictions
 - Financial result is stronger than expected due primarily to COVID-19 Government support received.
 - Normal operating revenue is down, particularly competition, education & merchandise.
 - Expenses have been well managed to adapt to challenging circumstances.
 - The cash balance is growing.
 - The audit was very clean.
 - Profit achieved of 380K, bolstered by a suite of Government COVID-19 financial assistance. Excluding this, LAVic would have posted a \$156K loss. Revenue was otherwise generated by registrations, competitions, sponsorships, and rental income. Expenses were predominantly salaries & wages, LAA fees were stable, competition costs were down, membership database costs, office costs, depreciation & membership development.
 - Balance sheet – the most notable call out is the increase in cash bolstered by COVID Government support. Trade receivables were up; the key non-current asset is the commercial property in Port Melbourne.
 - Moore Australia has completed a thorough & detailed audit. LAVic has been issued with an unmodified audit opinion. This is largely a testament to the hard work of LAVic's Finance Governance & Risk Manager, Julie Green, that the audit went smoothly and without issue.
 - The 21/22 budget has resulted in a financial plan linked to strategic & operational objectives and puts us on a pathway to a significantly reduced operational loss, moving into the black for the future years ahead.
 - There are sufficient funds to ensure ongoing viability of the operation: \$1.6m of cash and strong liquidity ratios.
 - Key risks need to be managed, such as ongoing COVID impacts, declining membership, and moving the financial result from red to black.
 - OneAthletics won't change the legal structure of LAVic. There are no known material financial impacts expected from OneAthletics.
 - Acknowledge & thanks to Finance Governance & Risk Manager, Julie Green, CEO Anthony McIntosh, the Finance Audit Risk Committee - Sherrie Boulter, Russell Dmytrenko & Krista Graham, and the Board.

Notice of Motion C21 – 01

- "That the Audited Financial Statements of the Little Athletics Association of Victoria for 2020 / 2021 as circulated be adopted."
- Moved by the Board.

MOTION: C21-01	X	PASSED		LOST		LAPSED
SECONDED: Anthea Mulholland (Wodonga LAC)				WITHDRAWN		
Voting results: 95% in favour. 81 delegates in favour; 4 abstaining. Passed.						

Questions & comments

- Cameron Yorke (Yarra Ranges): referring to page 7 of the Financial Statements, Development Reserve. Given this year's profit, should we not have transferred money there, or what is that account for?
 - Danielle Wruck responded to this point. There are two sets of developments with funds set aside from previous years. Spoke to auditors. Will be used over time for what they're meant to be used for. One is software development, the other is Region development. In relation to COVID Government funding, we're taking a cautious approach & spending where necessary. One there's some stability around COVID we'll look towards investing back into the business.
- Matt Jackson: Given many Centres reduced registration fees in 20/21 due to COVID restrictions, and revenue from BBQs/Canteen was negatively impact, was there any thought of passing on benefit of Government grants/covid relief measure to Centres via reduced fees to centres/athletes?
 - Danielle Wruck responded to this point. The large proportion of the Government grants – sanitisation packs; grant funds must be spent in accordance with grants purpose. We needed to get through the last financial year. Anthony McIntosh made additional comments in support.
- Anthea Mulholland - Wodonga Little Athletics: with the regional development would this potentially open the door to host a State event at a regional centre?
 - Anthony McIntosh responded that Region venues can and do get considered to host State events. The key considerations remain the quality of the facilities to provide the quality of experience our families and athletes have come to expect.

6. Appointment of Auditors for 21/22

Notice of Motion C21 – 02

- "That Moore Australia be re-appointed as LAVic auditors for 21/22 financial year."
- Moved by the Board.

MOTION: C21 – 02	X	PASSED		LOST		LAPSED
SECONDED Cindy Macdougall (Camperdown)				WITHDRAWN		
Voting results: 84 delegates (99%) in favour; 1 delegate abstained. Passed.						

7. Election of Directors

Sherrie Boulter spoke to the item. Key points:

- At the 2021 AGM, three Director roles become vacant.
- Five nominations were received.
- A ballot was conducted in the weeks leading up to the AGM and Centres voted for their three preferred candidates.
- The successful nominees have been elected: Ross McIlveen – Camperdown LAC (returned for a 3rd term); Erina Cunningham – Mentone LAC; Shoshana Simonovski – Diamond Valley LAC. Congratulations.
- Thanks to all nominees & voting Centres.
- With this result, the 40% gender quota required of LAVic by the Victorian State Government has been maintained.

8. Service Awards

Anthony McIntosh spoke to the item. Key points:

- Nicole Lopes (Waverley LAC) has been awarded Life Governor of LAVic.
- Accolades received by Nicole in her Little Athletics journey:

- Commenced at Waverley LAC (WLAC) originally as a Little Athlete.
- Commenced in 2000/01 at WLAC as parent volunteer & U6 age group leader.
- Awarded WLAC Life Member 08/09.
- Awarded 17/18 winner Victorian Official award
- Awarded 13/14 Meritorious Service – LAVic
- Awarded 17/18 LAVic Official of the Year
- Awarded 18/19 Distinguished Service – LAVic
- Finalist: 18/19 Victorian Sport Awards – 'Volunteer of the Year' category.
- Nicole has provided extensive service to WLAC, SMR, LAVic & national level.
- Husband Steven was awarded LAVic Life Governor in 2016.
- Congratulations to Nicole!
- Shout out to Dylan Cooper (President, WLAC) for compiling an excellent nomination.
- Thanks to Service Awards Committee: Steve Ryan (Chair), Irene Harris, Neville Harris, Gordon Major, Debbie Baskin, Graham Lucas for undertaking their role in encouraging and vetting service award nominations.
- Multiple congratulatory messages posted in the chat for Nicole.

9. Other Business

- Sherrie Boulter acknowledged and thanked departing Board Director, Krista Graham's contribution to the Board over previous two years.
- Anthony McIntosh & Steve Waugh acknowledged and thanked departing President Sherrie Boulter's significant contribution to LAVic via Box Hill LAC, Eastern Metropolitan Region and the LAVic Board over many years. Other points:
 - Sherrie was appointed to the Board & served for 5.5 years.
 - Sherrie was LAVic's first female President.
 - Sherrie's three children all were outstanding Little Athletes who have gone onto excel in other fields and sports.
- Multiple congratulatory messages posted in the chat to Sherrie Boulter and Krista Graham for their service to Little Athletics Victoria.

Questions & comments:

- Jason Whittle (Caulfield): I'd like to know what actions are underway by the board to delivery on the strategic plan in particular point 1) growing the sport? The annual report and other provided documents appear silent on this most important item.
 - Anthony McIntosh responded to the point & accepted that the report could follow the strategic plan structure more closely and would undertake to do so in subsequent years. Key actions undertaken as part of the 'Growing the Sport' tranche of strategies included the delivery of athlete, coach & official education and training resources, marketing activities promoting the sport, and the appointment of a trial Development Officer (Rob Belli) for the summer track & field season. Rob undertook 25 Centre visits and travelled over 7500km in providing direct support to Centres. Rob has been re-appointed for the 21/22 season.
- Multiple comments posted in the chat in support of Rob's activities and engagement with Centres.
- Anthea Mulholland (Wodonga Little Athletics) posted that it would be nice to have a chance to chat with the board and ask questions more than once a year.
 - Sherrie Boulter responded. Point noted. The current schedule of Region Advisory Committee meetings are held for this purpose. The new Board will take this up.
- Gary Milligan (Rochester LAC): could results from all the Centres & Regions be made available so Centres and athletes can benchmark their performances? This would encourage athletes to compete at Region & State Carnivals.
 - Anthony McIntosh suggested a staff member would call Gary to discuss.

- Garry Milligan (Rochester LAC): would it be possible to acquire extra information at registration time, such as permission for photography and whether parents hold current Working With Children Checks?
 - Anthony McIntosh committed to reviewing the process from an Association-wide perspective and responding.

Meeting closed 4.06pm.