

DISTINGUISHED SERVICE AWARD

**Nomination Form**

***Distinguished Service Award is an award for Little Athletics Victoria volunteers.***

The nomination is required to conform to criteria in Regulation 14 (Administrative Requirements for Service Awards of The Association), in particular Section 1 Clauses 1.4.

**Award criteria**

A minimum of twelve years Highly Meritorious Service of an exemplary nature that has positively contributed to the betterment of the Association. A minimum of eight years of such service must be outside the member Centre in an operational, administrative or key role at Region/State Association level. This includes voluntary service above and beyond general expectations and includes key roles or positions at State Association competitions. The service outside the member Centre may be concurrent with continued service at the Centre.

*Highly meritorious service*as referred to in the Constitution is taken to mean service of excellence and of superior quality that has contributed to improving the operations of the Association and has benefited the members.

*Exemplary nature*is taken to mean being commendable and/or being a role model to others and contains elements of having positively changed the nature of the way the Association operates.

**This form is to be completed by the Nominating Body and forwarded to the Association Office.**

On behalf of the Centre/Region, we nominate

 for the Distinguished Service Award.

**SUMMARY OF SERVICE RECORD**

Outline (below) roles held, dates, locations, and other relevant information (append additional documentation if required) supportive of the nomination.

# Please outline the highly meritorious service with reference to nominee’s service record.

\* If attaching additional information please ensure nominee’s name appears on document.

# The provision of the following is mandatory:

* + Minutes of meeting at which the person was nominated (alternative forms of evidence won’t be accepted):
	+ Evidence of highly meritorious service of an exemplary nature.
	+ Photograph of the nominee.
	+ Two nominating signatures.

|  |  |
| --- | --- |
| **Signed:**  | **Signed:**  |
| **Centre/Region President** | **Centre/Region Secretary** |
| **Name**  | **Name**  |
| **Please Print** | **Please Print** |

**Dated ……/……/……….**

*DD MM YYYY*

*Completed nominations to be emailed to* *office@lavic.com.au*