



Athlete and Parent/Guardian Information Booklet

State Track & Field Championships 2024

Knox Athletics Track, Bunjil Way, Knoxfield.

Sat 9th – Sun 10th March

GENERAL INFORMATION

COVID Protocols

Whilst the majority of formal Covid restrictions have now been lifted in Victoria, Covid is still present in the community, and some people are more vulnerable to it than others. As such, Little Athletics Victoria asks that you continue to do the following where possible:

- Do not attend the event if you are unwell or have been instructed to isolate or quarantine.
- Where possible, attendees are asked to maintain at least 1.5m physical distance between themselves and others.
- Whilst face masks are no longer compulsory, those that wish to wear them are more than welcome to do so.
- Personal hygiene measures such as hand sanitising after touching surfaces and using toilets are essential, as well as observing the cough etiquette to minimise the risk of spreading any droplets.

Hand Sanitiser will be located at various locations throughout the venue.

Child Safe and Play by the Rules Requirements

Team Managers and Officials are encouraged to familiarise themselves with the Childsafe 'Play by the Rules' modules, they are available online and a fantastic learning tool. The recommended modules are:

1. PBTR - Child Protection and Safeguarding Course
2. PBTR - Harassment and Discrimination Course

Please click on the link below to complete them:

<http://www.playbytherules.net.au/interactive-scenarios/free-online-training>

State Track and Field Championships – Webpage

All details relating to this event can be found on the 2023/24 State Track and Field Championships webpage. Any updates will be added to this page. To access the webpage, please click [HERE](#).

Venue location and access

Knox Athletics Track is located on Bunjil Way, Knoxfield. The Google Earth co-ordinates are 37°53'50"S 145°15'32"E.

There are 2 gates from the main carpark that will be open from 7:00am until the end of the event on each day. Please refer to the attached map at the end of this document.

Appointed Officials should enter via Gate 2 and sign in via the Officials room located behind the main grandstand.

Arena Access

Officials and competitors are the only people permitted on the Arena.

Centre Team Managers are only permitted on the Arena if called by the Meeting Manager or Referee.

Car parking

Please refer to the attached map at the end of this document. The main car park (indicated Yellow) can be entered via Bunjil Way. Please use only the marked spaces and do not park on the grass. Accessible parking is available near Gate 2 (finish line/grandstand end of the track). If the carpark is full then there are numerous parking spots in the streets in the nearby industrial area (indicated Green). Please observe all parking signs and ensure that you don't block the driveways of any neighbouring businesses. Also, please note that Bunjil Way and Knox Park Road (indicated Red) are both "No Standing" zones and are heavily policed so please do not park on these streets under any circumstances. People are encouraged to car-pool or use public transport where available.

Food/Coffee/Water

Food and coffee vans will be located just outside Gate 1. The canteen and BBQ are located inside the venue near the 100m start line. Drinking water can be obtained from the water "bubbler" set up just inside Gate 1. There are also single bubblers located on the grass outside the 200m start point and on the outside of the toilet block near the finish line.

First Aid

The providers for this event are Medical Response Services. Two teams of two medics (4 in total) will be on duty all day with one team located under a marquee near the finish line and the other team located in the first aid room down the entrance tunnel of the front straight grandstand.

First Aid Officials are there to administer and assist athletes with healing wounds and sickness. They are not there to administer or provide athletes with massages or strapping before events.

Any athlete who is recovering from an injury and is still wearing a plaster cast and wishes to compete, will only be permitted if they provide LAVic with a letter from their treating doctor prior to the event that specifies it is safe for the athlete to do so.

Merchandise

Athletes that have **pre-ordered** a 2023/24 State Track and Field Event Commemorative T-Shirt to pick up, can collect these from the merchandise store (located near the canteen) during the following hours each day:

- 8:30am to 10:00am
- 11:00am to 2:00pm
- 3:00pm to 6:00pm

The merchandise store will be open each day for sales of other items at:

- 11:00am to 2:00pm
- 3:00pm to 6:00pm

Those with a **post-event order** (these would have included a postage charge with the payment) will have their order sent to them within 4-6 weeks of the orders closing. Those **yet to order** a T-shirt can do by clicking on the "Order Now" table at the bottom of the event website [HERE](#).

Event Timetable

The finalised timetable can be found on the website [HERE](#).

It is important to remember that whilst every effort will be made to stick to the published timetable, it is subject to change. The Competition Director will manage any changes to the timetable during the day.

Track Call Room

The Track call room, located near the 1500mts start line, will be used for all track events. All athletes competing in Track events must report to the Track call room in full approved Centre uniform prior to the **Final Entry Time**, and they will be escorted from there to the start of their race.

Entry times are:

- First Entry time – **30 mins** prior to the scheduled start time
- Final Entry time – **20 mins** prior to the scheduled start time

The timetable is only an indication of the times for each event. It is essential that athletes and parents are listening for all announcements relating to their events.

Athletes are not to run across the track or jump the fence.

Field Events - Marshalling Points

A call room will not be operating for the Field events, the athletes will be required to assemble at the Field **Marshal Points**, in full approved Centre uniform, no less than **20mins** prior to the scheduled start time of the event. Athletes are not to enter the infield, they will be collected and escorted to the field event by an official.

There will be announcements over the PA to remind athletes to make their way to the marshalling points.

There are 3 Marshal points for the weekend. Each will have a Commonwealth Bank tear drop banner set up. Please refer to the venue map (attached).

- **Marshal Point 1:** Long & Triple Jump – outside of track, halfway down main straight.
- **Marshal Point 2:** Discus & Shot Put – outside of track on bend beyond finish line.
- **Marshal Point 3:** Javelin and High Jump – corner of track near 200m start.

Please ensure athletes are at the correct Marshal Point on time, for their event.

Warm-up Areas

Athletes will have access to the main track only until the first events are called each day. Once the first events have been called each day, the main track can no longer be used.

A designated grass warm up area will be roped off as shown on the attached venue map. This area is for running/stretching only.

Due to the large volume of athletes attending the event, athletes are asked to leave the warm-up area promptly after completing their warm-up to aid in reducing congestion in the area.

Athletes are to bring their own hurdles and blocks for warm-up.

There are 2 neighbouring ovals to the Knox Athletics Track which are open to the public. Any athletes wishing to warm up on these ovals must be accompanied by an adult and Little Athletics Victoria accepts no responsibility for athletes that have left the venue. Under no circumstances are throwing implements to be used on these ovals (as they will damage the surface) or on the grassed area between the venue and the carpark (as cars could be damaged). Please note that cricket will likely be on the oval closest to the Track on Saturday afternoon.

Medals and Presentation

Medals will be presented to the first three placegetters of each age group. These athletes should attend the presentation area when advised to do so.

Ribbons will be provided to the athletes from 4th to 8th positions. These will be available for collection by Team Managers during the day along with event cards. These athletes do not need to attend the presentation area.

Approved Centre Uniforms must be worn at the Presentation Ceremony.

Uniforms

All athletes competing must wear their approved Centre uniform which conforms to the standards as defined in the **LAVic Centre Uniform Booklet** located on our website [HERE](#).

The Rules covering uniforms are detailed in Rule 143 as found in the LAVic **Competition Rules** located on our website [HERE](#).

All uniforms must display the Coles logo above the LAVic logo and have the Commonwealth Bank registration patch attached to the front.

Athletes will not receive an event patch, and we do not have an athlete check-in.

It is each Centre's responsibility to ensure that their athletes are in approved Centre Uniform.

Spikes

Spikes are permitted as follows:

NOTE: The above table also applies to Multi Class athletes.

Age Groups	Track Events	Field Events
U9 - U10	No spike shoes allowed	No spike shoes allowed
U11 - U12	All events run entirely in lanes	All jump events & Javelin
U13 - U17	All events except Race Walks	All jump events & Javelin

Spikes Size: Max 7mm for Track Events. Max 9mm for Field Events.

Spikes Shape: Only Conical or Pyramid spikes are permitted.

Heats/Finals

All events are either Finals or Timed Finals. No Heats will be conducted.

Standing Starts

A reminder that all athletes can perform a standing start if they choose to do so. Refer to LAVic Competition Rules, page 14-16 for details.

Ranking and Composition of Timed Finals

Athletes shall be allocated lanes and seeded to a Timed Final based on the performances achieved during the Region Carnivals.

- (a)** Depending upon the number of declared entries, based on the maximum field size as per Rule 604, the Timed Finals will be conducted from slowest to fastest. The last Timed Final will contain up the fastest athletes / teams based on the performances achieved during the Region Carnivals.
- (b)** In each Timed Final, the allocation of lanes will be in three draws:
 - Four highest ranked athletes / teams will be randomly allocated lanes 3,4,5 & 6
 - Fifth and sixth ranked athletes / teams will be randomly allocated lanes 7 & 8.
 - Seventh and eighth ranked athletes / teams will be randomly allocated lanes 1 & 2.

Ranking and Composition of a Single Final

In the 800m, 1500m and Race Walks where only one Final is required, lanes / starting positions will be random.

Changes to number of lanes or collapsing of Timed Finals

For events run entirely in lanes at the State Track & Field Championships, it is permissible to have a Final greater than 8 athletes, where the venue is capable to cater for more than 8 lanes.

In the situation where insufficient athletes present to the Track Call Room, and Timed Finals are scheduled, then the event can be collapsed into fewer Timed Finals or one Final. The new event to be conducted at or near the scheduled Timed Final time, within the same event block. This allows the organising body time to re-seed and allocate lanes if required, without penalising the athletes that have prepared and presented to the Call Room in readiness to compete.

Field Events – Number of Trials

Where there are more than 8 entries, athletes will have 3 attempts and the Top 8 after the third round, will have one additional trial. The order for the last round, will be in reverse order after

the third round. In the event that there are 8 or less entries in a field event, all athletes will be entitled to 4 trials.

Field Events Time Limits

The athlete's allowable time to commence their trial is as follows. All rounds are 60 seconds. In High Jump the times are adjusted when there are 3 or less athletes. There are also adjustments for consecutive trials for seated Multi-Class athletes.

The official responsible shall indicate to an athlete that all is ready for the trial to begin, and the period for that trial shall commence from that moment. The recorder starts the time as above and after 45 seconds the Yellow flag is raised to indicate to the athlete that they have 15 seconds remaining for their attempt. If the athlete hasn't commenced once the 60secs is up, the yellow flag is dropped, the Chief will then raise the Red flag to indicate an invalid trial.

In all rounds, with 15 seconds remaining in the time allowed according to the table below, the Yellow flag is raised.

	High Jump	Other Field Events
All rounds of competition	60 seconds	60 seconds
When only 2 or 3 athletes left	1 min 30secs	Not applicable
When only 1 athlete left	3 minutes	Not applicable
Consecutive trials	2 minutes	2 minutes – Multi-Class only for seated throws.

Please note: if the athlete baulks during High Jump, the stopwatch is not stopped, it continues until the Chief Judge indicates a valid jump or failure, this is the most common/important use of the Yellow flag.

High Jump

All **U9 & U10** athletes are required to perform the Scissors technique for a valid jump. Refer to **LAVic Competition Rules**, page 24-26 for details.

The following table indicates the starting height for each age group at the State Track and Field Championship.

Age	U9	U10	U11	U12	U13	U14	U15	U16
Girls	0.85m	0.90m	1.05m	1.15m	1.20m	1.25m	1.30m	1.35m
Boys	0.90m	1.00m	1.15m	1.25m	1.30m	1.35m	1.40m	1.45m

For High Jump, if the athletes are still equal after the application of the count back rule, the athletes concerned will be awarded the same place; there is no jump off for any placing's including first place.

Mixed Gender / Mixed Age Events

The Organising body may combine age groups and/or genders to make full fields. Athlete's performances will be used to determine places in each age group and gender.

Victorian Best Performances (VBP)

A VBP can be obtained in all standard events at the State Track & Field Championships. The Officials and Referees have a process to follow. The Organising body is responsible for the submission of the paperwork.

Australian Best Performance (ABP)

An ABP can be obtained in all standard events at the State Track & Field Championships, except for Multi-Class events. The Officials and Referees have a process to follow. The Organising body is responsible for the submission of the paperwork.

Event Specifications

All event specifications (including those for Multi Class athletes) can be found in the LAVic Rules of Competition, located [HERE](#).

Ties/Count Backs

We do not conduct run / jump / throw offs in the case of equal performances, all places and performances remain equal once the applicable count back rules have been applied.

In Track events using photo finish, equal places can be separated by recording the time to 1/1000th of a second.

Following the application of the count back or photo finish rule, any tying athletes will be awarded the same final place. If it concerns the presentation of medals or ribbons, then all tied athletes the applicable medal/ribbon.

Field Event Presentations

The Top 3 athletes will be taken to the presentation area by an official along with a presentation slip, signed by the Referee. The presentation will be made immediately. The original results sheet will be taken to Communications, a copy made and put onto the results window. The results will then be entered into Meet Manager producing a final results sheet, which will be posted on the results window and loaded into Results Hub.

Track Event Presentations

Athletes will leave the track, after all events. Athletes can collect their items from the track call room. A Presentation Marshal Point will be set up near the Presentation area. This is indicated on the venue map.

For all track events except Race Walks, the results will then be collated from all Timed Finals or confirmed for straight finals. These will be loaded into the Results Hub program, although provisional, and will be used as a guide to assist athletes in determining if they have finished in the Top 3, except for Race Walks. The athletes who have finished in the Top 3, are to make their way to the Presentation Marshal Point, near the Presentation Area. The Presentation coordinator will manage the process and confirm any clashes. Once the official results are published, they are taken to the presentation marshal point by an official, who will collect the athletes and walk them to their presentation.

In the case of Race Walks, the process takes a little longer, as the Chief Judge must confirm the results, advise on any disqualifications and then the updated results are supplied to communications. The updated results are entered into the Meet Manager program, and the official results are created and published. Once these official results are published, an announcement will be made over the PA, the Top 3 athletes are then to make their way to the Presentation Marshal Point.

Privacy

There will be athletes competing who are unable to be photographed due to child safety and privacy concerns. These athletes are identified by wearing a multi coloured wrist band and their Registration patch will have a red line on it. Additionally, if any other athlete declines a request to be photographed, their wishes are to be respected.

Parents should only be taking photos/video of their own child unless approval has been granted.

Results

Live Results will be made available throughout the entire Championships on our Results Hub platform. Access to Results Hub is done through the event page on the website, or by clicking the link below ...

<https://lavic.resultshub.com.au>

Photos, Videos & Live-Stream

The Championships will be covered extensively with a team of photographers and via recording. Photos & Videos will be made available through Little Athletics Victoria's Facebook and YouTube pages in the days following the event.

The event will also be live streamed through YouTube and Facebook. Generally, all track events will be live streamed. Due to the number of field locations operating simultaneously, coverage of field events will be limited. In the weeks following the event, all individual track events will be uploaded to the LAVic YouTube channel. A link to the live stream will be available on the event page [HERE](#).

General Venue Information

Mobile phones are not to be used by officials whilst officiating.

No smoking or vaping allowed within the venue or 10m of any entry.

No dogs (apart from assistance dogs with appropriate paperwork) are allowed in the venue.

Links to the relevant LAVic Rules and Regulations

All relevant rules and regulations pertaining to the event can be found on the LAVic website Rules and Regulations page [HERE](#).

MULTI CLASS INFORMATION

Age Group Categories

Boys U9-U10 Girls U9-U10
Boys U11-U12 Girls U11-U12
Boys U13-U17 Girls U13-U17

Competition Rules and Event Specifications

All Multi-Class rules and regulations and event specifications are now incorporated into the **LAVic Competition Rules & Regulations**.

Multi-Class Track Call Room / Field Marshal Points

Multi-Class athletes are to attend the Track Call Room and Field Marshal Points as per the map that will be available on the Event Page.

Multi-Class Long Jump

U9-10 athletes will use a mat with sand. U11-17 athletes should use the takeoff board 1.00m away unless they are at risk of not making the pit. In these circumstances, a mat placed closer to the pit (no sand) may be used. Multi-Class athletes should follow the same rules as listed on page 26 of the LAVic Competition Rules.

Multi-Class Track Events (100m, 200m & 400m)

U11 – U17 athletes may choose to use starting blocks, as listed on page 14-16 of the LAVic Competition Rules. A standing start is recommended for all athletes if this is the usual start performed at local competitions.

Multi-Class Track Events (800m)

No athletes are permitted to use blocks for this event.

Multi-Class Field Events

If there are 8 or less athletes in an Age Group Category, then all will get 4 attempts in Long Jump, Shot Put, Javelin and Discus, no re-ranking will occur.

Multi-Class Results

Medals will be awarded for the first three athletes in each age group category & event being calculated using the Baselines table to adjust scores. For example, the winner of the 100m event will be the athlete with the highest adjusted percentage, not necessarily the first across the line. **Note:** Performances at LAVic events cannot be used for Athletics Australia Records. Ribbons will be provided to those athletes finishing 4th to 8th in their age group category.

Multi-Class Ambassador

Richard Colman, the LAVic Multi-Class Ambassador will be coordinating the Multi-Class athletes and assisting with the officials at each event.

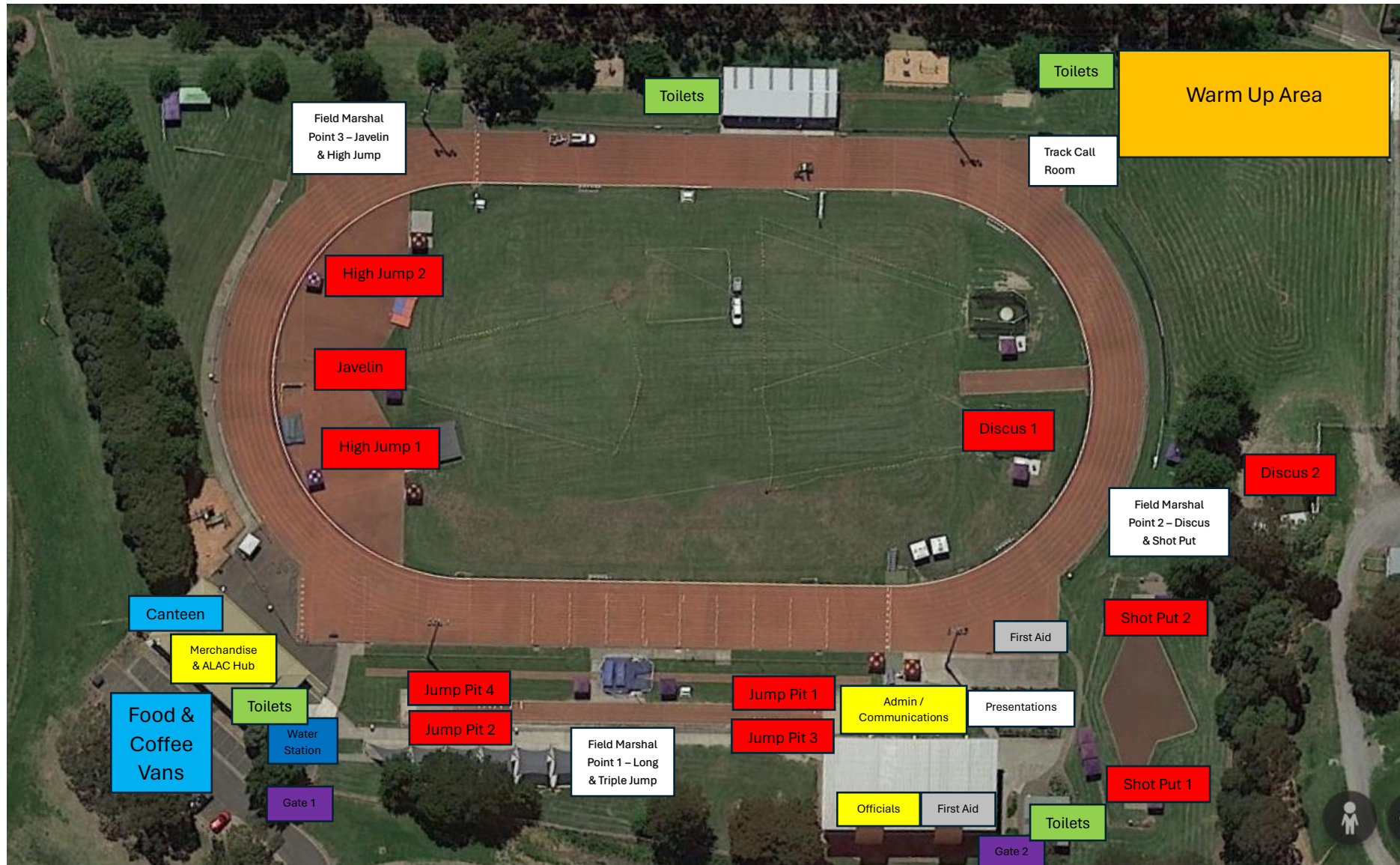
Multi-Class Parents/Carers

Parents / carers are not to follow their child onto the track, or the field event area, but rather watch from behind the fence. If assistance is required, they are to speak to Richard Colman who will co-ordinate this with the Officials.

Multi Class Sensory Room

A room will be set aside as a Multi Class Sensory Room where required. This room is located under the main grandstand. Access is via the First Aid Room.

VENUE MAP



CAR PARKING



Track Carpark



No Standing Zones (strictly no parking)



Street Parking (observe street signs)

AREAS SET ASIDE FOR CENTRE MARQUEES





Photo: Back row: Apiran & Abiramy Pirabaharan;
Middle row: Elysse De Souza, Lyric Finlay, Ziggy
Finlay & Harriett Mortimer; Front row: Coles
ambassadors Matthew Denny & Sally Pearson

Going to great lengths to support little athletes

Coles is proud to have been a partner of Little Athletics since 2017.

As part of our partnership, Coles has donated more than 4 million bananas and provided over \$2.4 million in equipment grants to grassroots Little Athletics clubs and centres.

We'd like to thank all Little Athletics states, clubs, centres, volunteers and athletes across Australia for their ongoing support of our partnership.



Scan to find
out more

