



**Little
Athletics**
Victoria

LITTLE ATHLETICS ASSOCIATION of VICTORIA Inc.
REG No. A0003260D
ABN: 47 646 887 442
Athletics House
Level 1, 31 Aughtie Drive
Albert Park Vic 3206

2023 ANNUAL GENERAL MEETING

DATE:	Saturday 15th July 2023
TIME:	3.00pm
VENUE:	Brighton Beach Hotel (4 The Esplanade, Brighton, Victoria, Australia) and Zoom Videoconference

MINUTES

1. Opening of Meeting

- Welcome & opening comments by the Chair, Steve Waugh, President of Little Athletics Victoria (LAVic). Key points:
 - Housekeeping matters were addressed.
 - An overview of the agenda.
 - Acknowledgement of country.
 - SW thanked all for the honour & privilege to serve LAVic in capacity as President.
 - Acknowledgement & comments of appreciation to Ross McIlveen for his contribution to the sport while serving on the board of LAVic for 5.5 years.

2. Attendance & apologies:

- Centres: CEO Anthony McIntosh (AMc) confirmed that a quorum had been reached and the meeting could commence. 57 Centres are in attendance:
 - Albury: Brett Schofield
 - Ararat: Laura Cameron
 - Bacchus Marsh: Amanda Ash; Brett Edwards
 - Barooga: Kirsty Foster
 - Ballarat: Kate Radojic
 - Bendigo: Katrina Evans; Corey Mulqueen
 - Berwick: Rob Dugdale; Steve Woolfe
 - Box Hill: Dean Williams
 - Brighton: Alice Bennett; Jane Fitch
 - Buninyong: Gabby Allen; Jaz Milligan
 - Camberwell Malvern: Matthew Davison

- Camperdown: Cindy McDougall; Kristy Clarke
 - Caulfield: Andrew Mattinson; Sheridan English
 - Chelsea: Carolyn Pickering; Tyson Holbery
 - Coburg: Kirsty Johns; Peter Leahy
 - Colac: Georgie Perkins
 - Craigieburn: Brooke Johnston
 - Cranbourne: Bronwyn Phillip; Holger Phillip
 - Diamond Valley: Carolyn Tsioulos
 - Doncaster: Andrew Glover; Tim McKinley
 - Essendon: Troy Jardine
 - Frankton: Jessica Coombes
 - Geelong: Ramona Browne
 - Hamilton: Clint Annett
 - Keilor: Johanna Grieve
 - Knox: David Kearsley; Stephen Hough
 - Kyabram: Claudia Moore; Siobhan Thompson
 - Kyneton & District: Scott Stubbs
 - Lake Bolac & District: Melissa Perry
 - Lancefield Romsey: Simon Greenwood
 - Melton City: Fiona Vanotti; Kelly Wark
 - Mentone: Matevz Lorencak; Scott Wilcock
 - Moorabbin: David Rausa
 - Mornington: Pablo Arias
 - Murrindindi: Nicole Simpson
 - Nathalia: Sarah Hansen; Peter Hansen
 - Nunawading: Jana Walter
 - Oakleigh: Panny Ng; Santhini Barrett
 - Pakenham: Justin Piccolo; Luke Copley
 - Portland: Bec Campbell
 - Port Fairy: Shae Smith
 - Preston Reservoir: Linton Martin; Shane Matzkows
 - Rutherglen: Erin Stobbie
 - Sandringham: Nicole George
 - Seaford: Catherine Laird; Emily McLellan
 - Shepparton: Aileen Zanelli
 - Sherbrooke: Garry Creek
 - Southern Peninsula: Georgie Hawkes
 - Springvale: Rae Cunningham
 - Stawell: Anthony Murphy; Elishia Swain
 - Sunbury: Kirsty Norman
 - Surf Coast: Lisa Hynes
 - Traralgon: Troy Villani
 - Warragul: Edwina Knowles
 - Waverley: Katy Smith; Peter De La Hoya
 - Werribee: Nicole Hutchison; Roham Hutchison
 - Whittlesea City: Maria Pirzas
- Life Governors in attendance:
 - Christine Doubleday
 - Irene Harris
 - Neville Harris
 - Rosalie Wilson

- Observers:
 - Rob Belli
 - Shane Bicknell
 - Dylan Creek
 - John Findlay
 - Zlatan Gec
 - Kathleen Marsh
 - John Mills
 - Rae Mills
 - Darren Pilkington
 - Krystal Robert
 - Ashley Sandison

- Board Members in attendance:
 - Steve Waugh – President
 - Shoshana Simonovski – Vice President
 - Russell Dmytrenko – Finance Director
 - Ross McIlveen – Director
 - Malcolm Duncan - Director
 - Erina Cunningham – Director
 - Julie Bicknell – Director
 - Maryanne Gec – Director

- LAVic team members:
 - Anthony McIntosh: Chief Executive Officer
 - Brett Johnstone: Manager Competition
 - Kim John: E-Commerce Manager
 - Nathan Gjorgievski: Marketing & Communications Co-ordinator
 - Caitlin Serle: Membership, Events & Merchandise Co-ordinator

- Apologies:
 - Les Armstrong – Life Governor
 - Debbie Baskin – Life Governor
 - Andrew Duncan – Life Governor
 - Andrew Osborne – Life Governor
 - Carol Timmins – Life Governor
 - Gwen Timmins – Life Governor
 - Altona Little Athletics Centre
 - Bairnsdale Little Athletics Centre
 - Benalla Little Athletics Centre
 - Cockatoo Little Athletics Centre
 - Cohuna Little Athletics Centre
 - Echuca Moama Little Athletics Centre
 - Horsham Little Athletics Centre
 - Howlong Little Athletics Centre
 - Kilmore & Districts Little Athletics Centre
 - Leongatha Little Athletics Centre
 - Moe Little Athletics Centre
 - Mt Beauty Little Athletics Centre
 - Nagambie Little Athletics Centre
 - Sale Little Athletics Centre
 - Wangaratta Little Athletics Centre

- Wodonga Little Athletics Centre
- Wonthaggi Little Athletics Centre
- Tony Newstead – Observer
- Dion Jelly – Observer
- Paul Reynolds - Observer

3. Approval of minutes of 2022 Annual General Meeting

- Motion C23 - 01: "That the Minutes of 2022 Annual General Meeting for the Little Athletics Association of Victoria held on 30.07.2022 are true & correct."
- Moved by the Board; seconded by Pakenham.
- The motion was passed.

4. Presentation of Reports

- Presented as tabled and noted.
- The Chair asked that questions be held over to agenda item #9 Other Business.

5. Presentation of Audited 22/23 Financial Statements

- Russell Dmytrenko, Finance Director, spoke to the item. Key points included:
 - Thanks to Julie Green, Finance, Governance & Risk Manager, for all her work over the year.
 - Thanks to the Finance Audit Risk Committee: Julie Bicknell, Erina Cunningham, Anthony McIntosh & Steve Waugh.
 - LAVic posted a strong surplus largely due to memberships up 17% on the previous season.
 - LAVic is financially viable and stable.
 - LAVic remains in a strong financial position.
 - Thanks to Moore Stephens, the audit firm, it's principle, George Dakis and his team.
 - Moore Stephens undertook a thorough audit off LAVic and issued an unqualified opinion.
 - LAVic has sufficient funds to remain viable.
- Motion C23 - 02: "That the Audited Financial Statements of the Little Athletics Association of Victoria for 2022 / 2023 be adopted, as presented."
 - Moved by the Board of LAVic; seconded by Camperdown.
 - The motion was passed.

6. Appointment of Auditors for 23/24

- AMc spoke to the item. Key points:
 - The outgoing auditor, Moore Australia, had given LAVic good service over the prior 5 years and had advised LAVic of its intention to cease its relationship with LAVic.
 - Moore Australia assisted LAVic identify suitable replacement auditors.
 - LAVic formed an auditor selection committee and devised a process for selection of the replacement auditor.
 - At the completion of the auditor selection process, William Buck was the preferred audit firm.
- Motion C23-03: "That the selected auditor William Buck be appointed as LAVic auditors for 23/24 financial year."
- Moved by the Board of LAVic; seconded by Diamond Valley.

- The motion was passed.

7. Director elections

- AMc spoke to this item. Key points:
 - LAVic remains fortunate that demand for vacant roles on the Board has been strong, and in excess of vacancies.
 - In the lead up to the 2023 AGM, the 3 elected Director vacancies attracted 9 nominations.
 - Centres voted for their preferred 3 candidates at the ballot in the weeks leading up to the AGM.
 - The successfully elected Directors are:
 - Shoshana Simonovski was returned for a second term. Shoshana was Vice President of the LAVic Board in 22/23.
 - Erina Cunningham was returned for a second term.
 - Sarah Lorentzen was newly elected to the Board.
 - Congratulations to all nominees.
 - LAVic now has a majority female Board with 5 female Directors and 3 male.

8. Service Award recipients for 2023

- AMc spoke to the item. Key points discussed:
 - The Service Awards Committee (SAC) meets 3 or 4 times a year to review Association Service Awards processes and vet nominations. The SAC is chaired by former LAVic President, Steve Ryan; members of the SAC are Carol Timmins, Irene Harris, Christine Doubleday, Debbie Baskin and Graham Lucas.
 - 4 nominations received.
 - The following individuals are recognised:
 - Steve Hough: Distinguished Service Award. Commenced at Knox LAC 2007; Life Member at Knox, and has contributed enormously at Centre, Region and State levels.
 - Kathleen Marsh: Distinguished Service Award. Kathleen has given over 23 years' service to Little Athletics and has been involved in many voluntary roles at Coburg LAC and Northern Metropolitan Region.
 - Steve Woolfe: Distinguished Service Award. Commenced at Casey LAC in 2010. Steve has been a huge contributor at Centre, Region & State levels. Steve also led the reversion of Casey back to its original Berwick colours in recent seasons.

9. Other Business

- Comments from the Chair:
 - LAVic is currently undertaking a strategic planning process. Along the way it has engaged community sports consultant Sports Community to assist with the process. The process has been highly collaborative with stakeholders.
 - how to use our cash.
- Cindy McDougall, Camperdown. Is there any thinking about bringing back incentives for athlete registrations?
 - Chair: The Board haven't considered incentives; we don't know if it increases retention; the Board is willing to consider and hasn't settled on a position.

- Santhini Barrett, Oakleigh: Will heats & finals be re-introduced to State/Region competition?
 - Brett Johnstone (BJ), Competition Manager: we are happy to consider anything. Re-introducing heats would reduce the number of events overall and reduce the total number of competition opportunities for athletes. The competition days are long already & the introduction of heats into the program, without a reduction of other event, risks extending the length of competition too far. We aim for a balance between maximising athlete participation and keeping the long days manageable.
- Nicole George, Sandringham: would LAVic consider Relay memberships for 13 – 16yo.
 - Chair: LAVic will look into this and consider.
- Fiona Vanotti, Melton City: where are we at with logos on shorts?
 - Chair: LAVic's position remains unchanged.
 - AMc: LAVic undertook a review on competition uniform matters. Considerations included uniform settings in other States, keeping the sport affordable and not creating an 'arms race' for the latest apparel, and making modifications to allow for people of different cultures, such as for racewalking.
- Alice Bennett, Brighton: why are the State Track & Field Championships held on a long weekend?
 - AMc: LAVic grabs whatever weekends it can to schedule its events. There are many competing issues to consider.
- Steve Woolfe, Berwick: is there intention of changing the State medal design? The same medal design has been used for some years.
 - BJ: the Region medals design won't change in the near future; we can look at the design of the State medals.
- Sheridan English, Caulfield: the cost of entry for Region event entries have increased from \$20 to \$30 per team. What's the extra cost for?
 - Chair: the Board has directed the LAVic team to run competition events on a breakeven basis, and the budget, event costs etc reflect this.
- David Kearsley, Knox: what does LAVic plan to do with the additional event entry revenues - \$61K? All of this funding comes from athletes. What is the Board going to do with the additional revenue?
 - Chair: again, the aim is to break even, not to make a surplus.
 - Russell Dmytrenko (RD): unexpected extra event entries this season resulted in a surplus; aim is to break even in general competition.
- Elishia Swain, Stawell: can LAVic assist Centres learn about inclusion, particularly for athletes with disability?
 - Chair: LAA President Sherrie Boulter made some comments about what it is doing in this space in her presentation earlier this afternoon. LAVic is working in partnership with LAA to build the inclusion capability of all the State Member Associations. This is vitally important.
 - Cindy McDougall (Camperdown LAC) spoke about her initiative to conduct a series of webinars for all members.
- Robert Dugdale, Berwick: regarding LAVic's strategic plan, can you assure that there will be a process of consultations?
 - Chair: summarised the consultations process undertaken for the strategic plan to date.

10. **Meeting Closed: 4.00pm**