



AGM



2014

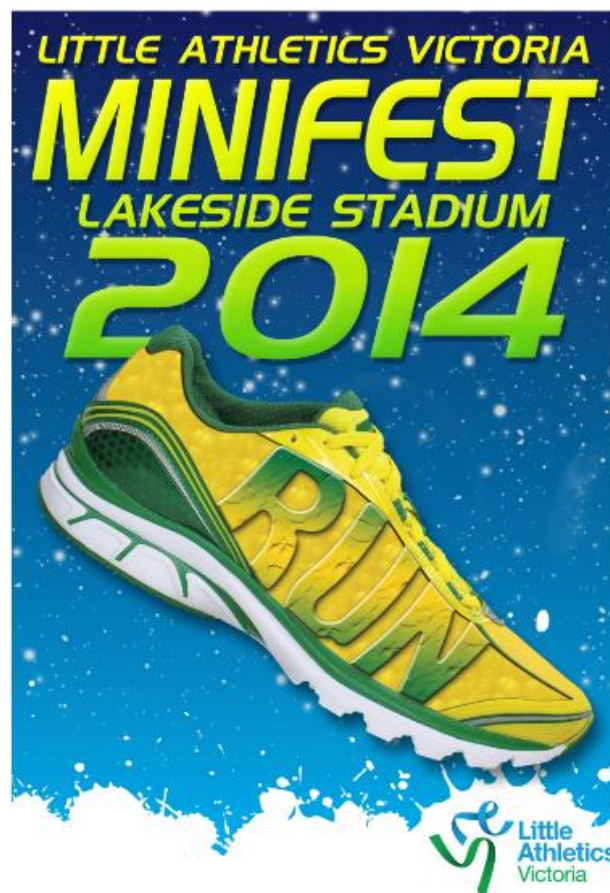
LITTLE ATHLETICS VICTORIA
ANNUAL GENERAL MEETING

MINUTES

Annual General Meeting

Saturday 12th July 2014

Lakeside Stadium, Albert Park



ANNUAL GENERAL MEETING 2014 – ATTENDANCE & APOLOGIES

BOARD OF MANAGEMENT

President	Steve Ryan
Finance Director	Warren Paterson
Education Director	Bernie Curtin
Competition Director	Andrew Duncan
Business Assurance Director (VP)	Ian Brown

ASSOCIATION STAFF

Chief Executive Officer	Dean Paulin
Business Assurance & Special Projects Manager	Graham Lucas
Education & Development Manager	Shane Bertrand
Finance Manager	Julie Green
E-Commerce & Technology Manager	Kim John
Competition & Events Manager	Liz Triffitt
Officials Training & Accreditation Manager	Andrea Hallett

CREDENTIALLED CENTRE DELEGATES

Albury	Brett Schofield	Deb Covill
Altona	Wayne O'Halloran	
Ararat	Stacy Smithwick	
Bacchus Marsh	Samantha Goodman	Maria Downes
Ballarat	Shane Bicknell	Kate Jones
Barooga	Donna Dodson	Mandy Woodhead
Bar-rook	Tania Peters	
Benalla	Leanne Pritchard	
Bendigo	Steve Balcke	
Box Hill	Alan Bertacco	Sherrie Boulter
Brighton	Michael Verberne	
Brimbank	Lyndon Best	Martin Best
Camberwell/Malvern	Andrea Bozzone	Justin Doherty
Camperdown	Deborah Darlow	Rachael Mason
Casey	Stephen Woolfe	Don Langelaan
Caulfield	Russell Harper	Tom Cohn
Chelsea	Murray Smith	
Coburg	Deborah Clarke	Kathleen Marsh
Cockatoo	Matthew Stickland	Russell Butler
Colac	Matthew Walsh	
Collingwood	Rohan Jones	
Corio	Kelvin Gray	Simon Hill

Craigieburn	Heather Lamb	
Cranbourne	Gail Clappers	
Dandenong	Margaret Dolphin	
Diamond Valley	John Mills	Lisa Norden
Dimboola	John Jones	
Doncaster	Michael O'Connell	Paul Reynolds
Echuca/Moama	Nikki Cohen	
Edenhope	Lynden Fielding	
Essendon	Gwen Timmins	Jamie Gray
Frankston	Anita Pangbourne	Marion Sparkes
Geelong	Judy Wilmshurst	Alistair McLean
Gisborne	Craig Thomas	Debbie Rovere
Hamilton	Bec Coates	
Horsham	Helen Wills	
Hume	Shane Matzkows	Phillip Rhodes
Keilor	Angela Dickens	Mike Lloyd
Kerang	Carlene Dowie	
Kew	Jenny McCausland	Melissa Traverso
Knox	Steve Lillie	
Kyneton & Districts	Michael Colverd	Christine Colverd
Lancefield/Romsey	Maree Lawson	
Lavington/Jindera	Valena Robbins	
Leongatha	Ben Cruickshank5	
Maryborough	Andrew Lighten	
Melton South	Brett Hancock	Aimee Orr
Mentone	Erina Cunningham	Sue Alexander
Moorabbin	Michelle Jackson	Joanne Spencer
Mornington	Mark O'Donnell	Lisa Henry
Murrindindi	Alan Harding	Lisa Harding
Nathalia	Amy Cooper	
Nunawading	Brian Searle	Scott Tempany
Oakleigh	Lindsay Armatas	Dylan Harrison
Orbost	Mandy Forrester	
Pakenham	Lisa Sykes	Angela Nimmo
Portland	Michelle Simons	
Preston Reservoir	Phillip Martin	Rob Walsh
Ringwood	Carmen Mullenger	Henk Westerveld
Rochester	Michelle Horkings	
Rutherglen	Ruth Weller	
Sale	Simon Cooper	Bronwyn Elson
Sandringham	John Campigli	Denise Scerri
Seaford	Jeffrey Black	
Seymour	Julie Calderwood	
Shepparton	Aileen Zanelli	
Sherbrooke	Penelope Hunter	
Skye Valley	Rachel Kelly	
South Melbourne & District	Jo Lonergan	
Southern Peninsula	Troy Hicks	Jason Hodson
Springvale	Leanne Gregory	Sharon Lawson
Stawell	Michelle Dunn	Jodie Senior
Sunbury	David Thies	Steve Rodwell
Swan Hill	Leisa Lyons	
Traralgon	Clinton Savage	Fiona Savage
Wangaratta	Carolyn Trethowan	
Warragul	Alex McKissack-Broad	
Warrnambool	Peter Varley	Dean Kilpatrick

Waverley
Werribee
Westernport
Whittlesea City
Williamstown
Wodonga
Wonthaggi
Yarra Ranges
Yarrawonga/Mulwala

Dylan Cooper
Mark Coulston
Michael Rusic
Cheryl Duff
Phil Menzies
Christine Doubleday
Raymond Slade
Malcolm Duncan
Yvonne Strawbridge

Mark Cosham
Rob DeWit

Jim Bannon
John Gilbert
Robert Mulholland

Darren Ford
Christy Ibrahim

LIFE GOVERNORS

Steve Cowburn, Merle McBean, Carol Timmins,

OBSERVERS

Phil Atkins, Debbie Baskin, Mirelle Best, Pam Carroll, Margaret Carty, Michelle Everitt, Sherry Gathercole, Irene Harris, Neville Harris, Mark Henry, Mark Jouvelet, Michele Kays, Geoff Maclean, Gordon Major, Tina Miller, Kylie Murray, Jodie Rudston-Brown, Paul Rusic, Stuart Schnaars, Dawn Vanderhorst, Debbie Voogd, Michael Wallace, Rosalie Wilson, Jo Linford, Colin Segota

APOLOGIES

Margaret Robinson LG,

NO APOLOGY

Bairnsdale, Casterton, Charlton, Cohuna, Corner Inlet, Corowa, Howlong, Kilmore & Districts, Kyabram, Mansfield

IN ATTENDANCE

Of 102 Affiliated Centres – 89 in attendance and 13 absent

Voting material for Association Awards – Life Governor & Distinguished Service Awards, was issued to delegates at time of sign in.

1. Opening

The meeting was opened at 4.15pm by the President, Steve Ryan

The President welcomed Centre Delegates, Life Governors and Observers stating he was pleased to see a good turnout and commenting that it was a great commitment to attend today.

House Rules were covered as there were a number of new delegates present. Constitutional Motions require your Centre Board with one vote per Centre; All other voting Centres issued with a green voting slip and you will have a maximum of two votes per Centre. If you wish to speak, please raise your Centre Board and wait until a microphone arrives and you are then to stand and identify your name and Centre.

2. Annual General Meeting

Amendments to Minutes 2013 – No amendments

Confirmation & Adoption of Minutes 2013

Moved: Essendon

Seconded: Doncaster

CARRIED

Business Arising from 2013 AGM Minutes

Coburg raised a question that the Royal Children's Hospital funds do not appear in this year's agenda as the same issue was raised last year. BOM response was a sheet that was distributed around the room with the figures from each centre.

3. Special Resolution Motions

50 Day Special Resolutions Motions

NOTICE OF SPECIAL RESOLUTION C14 – 01

Submitted by: Board of Management

Richard from Lander and Rogers (LAVic Legal Representatives) spoke about why this needs to be amended/restructured

Amend/Restructure Current LAVic Constitution (August 2012)

Replace with

Little Athletics Victoria Constitution
Current Version (June 2014)

Reason:

On 26 November 2012, the *Associations Incorporation Reform Act 2012* (and its associated Regulations) replaced the *Associations Incorporation Act 1981*. Transitional arrangements to help associations adjust to the new laws were in place from 26 November 2012 to 25 November 2013. This transitional period has now ended.

The Associations needs to change their rules to incorporate 23 required matters if not already addressed as part of the new laws. These include:

- The Association's name and purposes
- Members' rights and obligations
- Procedures for resignation and cessation of membership
- The process for appointment and termination of the secretary
- Preparing and keeping minutes of general and committee meetings
- Enabling members to access minutes of general meetings, including financial statements submitted at a general meeting
- Members' right of access (if any is specified in the rules) to committee meeting minutes.

BOM Comment:

This is a necessity based on the new Associations Incorporation Reform Act to include the required items, however we have also utilised the opportunity to change some other items which have been discussed in previous years including;

- President, Finance, Education & Competition Roles remaining
- Floating Directors Roles for other positions to allow flexibility
- Other general editorial and required changes

MOTION: C14-01	X	PASSED – Amended (X)		LOST		LAPSED
SECONDED Melton City				WITHDRAWN		
Comments: Diamond Valley – Why does there have to be the removal of the 10% cap on fees. BOM response: It was taken out on the recommendation of legal advice and gives the opportunity to put fees up by more than 10% without having to go to an AGM, but it is not necessarily what will happen.						

Motion was put to the floor and BOM called for a division. The motion was lost.

The President then explained to delegates that an extra-ordinary AGM would have to be called and an amended constitution would have to be voted on again.

Question – Diamond Valley asked if the motion could be put to the floor with an amendment on the fee increases.

As the motion had already been voted on it needed a full 100% vote to put the motion back on the floor. The vote was 100%.

The motion C14-01 was back on the floor with an amendment that the clause in the July 2012 Constitution - 7A – subscriptions and fees remain in the new constitution that will be dated August 2014

Moved BOM

Seconded Albury

Motion to adopt the amended constitution was put forward and carried.

4. Annual Report

NOTICE OF SPECIAL RESOLUTION C14 – 02

Submitted by: Board of Management

“That the Annual Report of the Little Athletics Association of Victoria for 2013/14 as circulated be adopted.”

MOTION: C14-02	X	PASSED – Amended ()		LOST		LAPSED
SECONDED Cranbourne				WITHDRAWN		
Comments: Cranbourne suggested that a slight amendment was required in the figures for their Centre. BOM advised there were a couple of Centres that were wrong and they have been advised already and fixed. Cranbourne included)						

President's Report **Steve Ryan** (As tabled)

Finance Report **Warren Paterson** (As tabled)

NOTICE OF SPECIAL RESOLUTION C14 – 03 **Submitted by: Board of Management**

“That the audited financial report of the Little Athletics Association of Victoria for 2013/14 as circulated in the Annual Report be accepted and adopted.”

MOTION: C14-03	X	PASSED – Amended ()		LOST		LAPSED
SECONDED Traralgon				WITHDRAWN		
Comment						

Business Assurance Director **Ian Brown** (As tabled)

Competition Director **Andrew Duncan** (As tabled)

Education Director **Bernie Curtin** (As tabled)

Membership Development Director **Graeme Woods** (As tabled)

Chief Executive Officer **Dean Paulin** (As tabled)

Questions of Directors - Nil

5. Strategic Plan

The President addressed the items tabled in the Agenda within the Strategic Plan.

Question – Casey

Guidelines for athletes for disabilities should be a priority for LAVic, there are Centres that need assistance with this.

Answer – BOM

A recommendation will be noted but the issue was raised 2 years ago and BOM asked for volunteers to form a committee, only one person came forward.

6. Director's Report

President

As per tabled

Question – Sale

In the report it is noted that every athlete received a shoe bag and key ring. No athlete at Sale received a key ring.

Answer – BOM

An error was made in the report; the athletes that did the Region Challenge & Open Day received the key ring. The Presidents report will be adjusted to reflect this.

Finance Director

As per tabled

Question – Geelong

In the annual report (pg 29) it has Merchandise was \$32,377 for 2013. The figure is \$165,597 for 2014. Why such a large increase.

Answer – BOM

As an "on-line"shop is being organised through the website there has been a lot of stock purchased and in storage ready for selling.

Question – Mornington

Have issues with the word "absorb" that LAVic refer to when talking about the IMG 5% fee.

Answer – BOM

Over previous seasons LAVic have not passed on the 5% administration fee that IMG charges for use of their system.

Question – Casey

LAVic/Board Centrefest cost was \$9,000 last year where only \$3,000 was allocated.

Answer – BOM

There was a miscalculation last year as it was 20 Staff/Board staying 3 days. The budget for this weekend is \$6,000.

Finance Regulations

NOTICE OF MOTION C14 – 04 **Submitted by: Board of Management**

Restructure to Regulation 9 – Finance Regulations
Section 1 – PART C – Table of Association Fees, Charges & Subsidies
C1 Membership & Affiliation Fees
Competitive Member - Registration Fee

Amend highlighted items to read:

C3. Miscellaneous Fees & Subsidies

Fee	Amount
Competitive Member	
Entrance Fee	Nil
Annual Subscription Fees (Registration)	
Full Season	\$63.00
Winter Season Only	\$48.00

Reason:

The Board of Management has reviewed the operating costs over the past few years and with small deficits for the majority and planned upgrades in various areas of the organisation for the season ahead an increase was necessary for season 2014/2015.

MOTION: C14-04		PASSED – Amended ()		LOST		LAPSED
SECONDED			X	WITHDRAWN		
Comments: After various delegates speaking for and against the motion, the BOM chose to withdraw the motion.						

NOTICE OF MOTION C14 – 05

Submitted by: Board of Management

Restructure to Regulation 9 – Finance Regulations
 Section 1 – PART C – Table of Association Fees, Charges & Subsidies
 C2 Championship Entry Fees
 Multi-Event/Track & Field/Relay Fees Increased

Amend highlighted items to read:

C3. Championship Entry Fees

Fee		Amount
Cross County	Individual	\$15
Multi-Event	Individual	\$30
Relays	Team	\$20
Track & Field	Individual event	\$7

Reason:

The BOM has had a complete review of Championship events and how the fees and operations should be implemented moving forward.

The State Multi-Event Championships has an increase from \$15 to \$30, however after evaluating the event it was considered that the fee in comparison to other events was too cheap given the amount of events being conducted per age group.

After a discussion regarding extensive queues at the entry points given all athletes arrive at the same time and the need for better process, it was decided that gate fees would be discontinued and a complimentary program provided per family as part of the registration fee, hence the increase. There is also no car parking charges at this event.

The State Relay Championships fees have not increased for an extensive period of time and it was agreed that the fee should be increased to \$20 per team, still considered cheap when compared to individual entries for other events.

The State Track & Field entries were also considered and a minor adjustment of \$1 per event added to the registration fees based on forecasted event price rises in the future.

Given the registration data collected from last year's events where in excess of 50% of participants entered events after the early bird pricing had expired which lead to premium prices being paid it was considered acceptable and reasonable for the price increases.

MOTION: C14-05	X	PASSED – Amended ()	LOST	LAPSED
SECONDED: Kew		WITHDRAWN		
Comments: No comments on this motion				

NOTICE OF MOTION C14 – 06	Submitted by: Ringwood
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Restructure to Regulation 9 – Finance Regulations
 Section 1 – PART C – Table of Association Fees, Charges & Subsidies
 C3 Miscellaneous Fees & Subsidies
 Camp Subsidy (Region)

Current item reads:

C3. Miscellaneous Fees & Subsidies

Fee/Subsidy	Amount
ALAC Team Levy	\$300
Camp Subsidy (Region)	\$35 max
Development Squad Levy	\$65
Protest Fee	\$55

Highlighted item to read:

C3. Miscellaneous Fees & Subsidies

Fee/Subsidy	Amount
ALAC Team Levy	\$300
Camp Subsidy (Region)	\$45
Development Squad Levy	\$65
Protest Fee	\$55

Reason:

At present EMR receive \$35 from LAVic per attending athlete at each of our camps. Due to the continuing increase of costs for coaches to transport the athletes to the camps, IMG online registrations, accommodation, meals, and camp activities, we are requesting an increase of \$10 per athlete which would then make the subsidy from LAVic \$45. EMR are the only Region who offers camps for the U10 – U15 age groups. Over the past few years we have also had several athletes attend the camps from other Regions.

These camps cater for those athletes who wish to be coached in all athletic events (some Centres do not have enough qualified Coaches to cater for these athletes on a weekly basis). Many of the athletes who attend the camps do not qualify for the JDS Squad and are unable to attend the U11 Skills Clinic.

There has been no increase in the camp subsidy from LAVic for several years, we seek support from all Centres when voting for this motion.

BOM Comment:

As per previous requests to change this motion at both the 2011 and 2012 AGM, the BOM has not changed its position on the subsidy increase. Whilst the camp subsidy has not changed recently the costs to the Association this year were \$4550 and in excess of \$6000 in previous years.

It is the BOM's suggestion that EMR raises the costs to cover extra charges as a \$45 subsidy deducted from the \$63 registration fee leaves little or no revenue for that child not including any insurance, administration or other programs. The JDS camp receives no subsidy and is currently self-funding based on participation fees.

If this motion is successful, delegates are reminded that the Association will need to cover the costs in some manner and generally this is via our major source of income being registration fee increases in the future.

MOTION: C14-06		PASSED – Amended ()	X	LOST		LAPSED
SECONDED Box Hill				WITHDRAWN		
Comments: Ringwood – there has been no increase in funding for region camp subsidy since 2005. Nunawading: Retention numbers for the camp have been excellent in the last 3 to 5 years. Motion was lost.						

Business Assurance Director

The report was tabled and questions requested from the floor. None raised.

Education Director

The report was tabled and questions requested from the floor. None raised.

Competition Director

Question – Essendon

Competition Regulations dated 12th July – there is no reference regarding ties.

Answer – BOM

Refer to the IAAF rules No – 167 on this regulation

Membership Development Director

The report was tabled and questions requested from the floor. None raised.

Chief Executive Officer

The report was tabled and questions requested from the floor. None raised.

7. Recommendations

Sale – That LAVic should no longer be putting funds into functions for Officials or Committee Members. All monies should be used for the little athletes.

8. General Business

Nil

Election Results

BOM Election Results – all unopposed

Information Technology – Michael Wallace

Finance – not filled

Education – not filled

Business Assurance – not filled

There were no applications for Finance, Education and Business Assurance. The positions will be discussed at board level and appointments will be made

9. Awards & Presentations

Association Awards & Presentations

Life Governor

Margaret Carty, Rosalie Wilson and Andrew Stirling have been awarded Life Governor status with awards being presented this evening at the Gala Awards Dinner.

Distinguished Service Award

Steve Lopes and Cheryl Duff were awarded Distinguished Service Awards and awards will be presented at the Gala Awards Dinner .

Meritorious Awards

Congratulations to the following recipients who will be presented with their awards this evening at the Gala Awards Dinner.

Bob Hallett, Nicole Lopes, Rae Mills and Michael Wallace.

10. Written Questions

MEETING CLOSED 5.35 pm