



**Little
Athletics**
Victoria

Australian Little Athletics Championships

**Policy & Guidelines for the
Appointment of LAVic State
Management Team, and LAVic
State Team Selection Committee**

**Little Athletics Association
of Victoria Incorporated**

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AUSTRALIAN LITTLE ATHLETICS CHAMPIONSHIPS

1.1 PURPOSE

- (a) This policy sets down the guidelines and procedural requirements for participation in the Australian Little Athletics Championships ('ALAC') as a member of the Little Athletics Victoria ('LAVic') State Management team and/or member of the LAVic State Team Selection Committee.

1.2 INTRODUCTION

- (a) The ALAC is an annual event conducted by Little Athletics Australia ('LAA'). The ALAC is a national championship event for those in the Under 13, 14, and 15 age groups, offering team competition opportunities.

1.3 PROCESS

- (a) Selection as a member of the LAVic State Management Team, and the LAVic State Team Selection Committee is for the duration of ALAC, including any preparatory and/or follow up requirements.
- (b) Positions will be advertised, in the first instance, to the Junior Development Squad ('JDS') coaching and administrative cohorts who have, or are scheduled to assist at two or more JDS training days. Positions will also be advertised internally to Little Athletics Victoria Staff.
 - (i) Appointments to the LAVic State Management Team and State Team Selection Committee will be managed by the Manager – Education in consultation with the CEO.
 - (ii) The selection criteria will be determined by the Manager – Education and may include prior experience, skillset, team dynamic, and succession planning.
 - (iii) Should vacant roles remain following the review of nominations, further external advertisement and/or direct approaches may be undertaken.

1.4 LAVIC STATE MANAGEMENT TEAM COMPOSITION

- (a) The LAVic State Management Team is to be comprised of at least five members, with representation from, at least, both male and female genders.
- (b) The size of the LAVic State Management Team will be determined noting best practice regarding supervision, alongside consideration of location, facilities, and structure of the competition.
- (c) The LAVic State Management Team may comprise several different roles, including Team Manager, Event Coach(es), and any additional roles, as required.

1.5 LAVIC STATE TEAM SELECTION COMMITTEE COMPOSITION

- (a) The LAVic State Team Selection Committee is comprised of at least five members.
- (b) If a consensus for team selection cannot be met, the LAVic CEO will be approached to act as tiebreaker.

1.6 ROLES AND RESPONSIBILITIES

- (a)** The LAVic State Management Team is responsible for the coaching, preparation, supervision, care, and general management of the competitors during relevant activities, commensurate with the respective appointed role.
- (b)** The LAVic State Team Selection Committee are involved in the selection and/or ratification of selected competitors in accordance with any relevant policies.

1.7 REQUIREMENTS

- (a)** All members of the LAVic State Management Team, and LAVic State Selection Committee shall:
 - (i)** Hold a current Working with Children's Check/VIT Registration
 - (ii)** Have completed Play by The Rules' Child Safe standard modules
 - (iii)** Read and sign the LAVic Code of Conduct for Dealing with Children and Young People

1.8 COMMITMENTS

- (a)** If selected as part of LAVic State Management Team for ALAC, attendance at the following events will be required.
 - (i)** State Track & Field Championships (8th & 9th March 2025).
 - (ii)** ALAC Training Days (23rd March & 13th April 2025).
 - (iii)** ALAC Championships (24th – 28th April 2025, including travel).
- (b)** If selected as part of LAVic State Team Selection Committee for ALAC, attendance at the following events will be required.
 - (i)** State Track & Field Championships (8th & 9th March 2025).
 - (ii)** Selection Meeting (10th March 2025).

2.1 DOCUMENT HISTORY AND VERSION CONTROL

| Date | Version # | Action Taken / Updates |
|---------------|------------------|-------------------------------------------------|
| January 2023 | 1.0 | Policy created. |
| October 2023 | 2.0 | Policy updated to meet 2023/24 requirements. |
| August 2024 | 3.0 | Policy updated to include 2024/25 requirements. |
| November 2024 | 3.1 | Policy updates to reflect changes to format. |