

## COVID Safe Official Duty Statement

21/22 Summer Track & Field competition & training – NSW Centres

3<sup>rd</sup> December 2021

### Background

LAVic is pleased to release the protocols for the conducting of sanctioned summer Track & Field competition & training activities for NSW Centres.

These protocols have been shaped by the NSW Office of Sport, Little Athletics New South Wales and Little Athletics Victoria

Central to the safe implementation and ongoing compliance is the requirement for Affiliated Centres to appoint one (or multiple) 'COVID Safe Official(s)' (CSOs). Centres will not be authorised to proceed without this role and associated responsibilities being fulfilled.

The CSO is responsible for the Centre's implementation of - and compliance with - the protocols.

### Definitions:

- Attendees: all in attendance at sanctioned competition & training activities, inclusive of all Centre & Club Committee members, coaches, officials, volunteers, athletes, parents, siblings and spectators.
- Come & Try athletes: children not registered as a Competitive Member or a Trial Athlete. (Come & Try Days are currently not permitted; all athletes must be registered prior to attending).
- Competitive Member: is a registered, financial athlete in the current season.
- Members of the public: people that are not registered Competitive Members, registered Trial Athletes, Associate Members or hold a formal role necessary for the conduct of Little Athletics activities.
- Parent/guardian: the parent/guardian is responsible for supervising children at a sanctioned competition & training activity. The presence of parents/guardians are required for the safe conduct of sanctioned Little Athletics activities.
- Spectators: includes relatives (such as grandparents), friends, members of the general public etc. whose presence is not essential for the conducting of sanctioned competition & training activities or required to supervise children.
- Stakeholder: entities mutually interacting with a Centre in any given season. These typically might be athletes, families, volunteers, committee members, venue managers, entities sharing facilities, sponsors, Local Government Organisation, local media etc.

- Summer Track & Field competition & training pertains to the period 1<sup>st</sup> September 2021 to 31<sup>st</sup> March 2022.
- Training: is defined by drills, skills activities, repeated practice etc conducted by coaches or volunteers. Training does not involve measuring, timing, recording performances, modified competition, or the presence of officials.
- Competition: is defined by the conducting of activities by officials, and volunteers, as aligned with the [Standard Events Table](#). Competition typically involves measuring, timing, recording performances in the presence of officials, and using the competition rules of Little Athletics.
- Trial Athlete: an athlete registered as a Trial Athlete in the current season; Trial Athletes are required to be registered prior to attending the activity.
- Venue manager: the body responsible for the management of the venue. This will typically be a Local Government Organisation, committee of management, collective sporting body, school or similar.

### **CSO responsibilities**

The CSO:

- Is responsible for the Centre's implementation of, and compliance with, the NSW COVID-19 protocols.
- Must understand and maintain knowledge of the most up to date NSW COVID-19 protocols document released by Little Athletics Victoria. These can be found [HERE](#) on the LAVic website.
- Will act as the point of contact for all protocol-related enquiries.
- Must not undertake additional or other volunteer duties when rostered to undertake CSO duties.
- Must maintain an up to date [COVID-19 Safety Plan](#) for events in excess of 1000 attendees.
- Must advise the President in the event that additional CSOs are required to ensure Centre compliance. The President should regularly consult with the CSOs to ensure adequate CSO resources are available to oversight sanctioned activities.
- Must be rostered to oversee the entire duration of the sanctioned activities.
- Will educate athletes, coaches, volunteers, and parents/guardians on the protocols and training procedures.
- May be required to intervene if a breach of protocols or non-compliance is observed.
- Will record breaches of protocol and report these to the Centre Committee and LAVic.
- Will promote COVID safe practices and compliance by prominently displaying [posters, flyers and other documents](#) at the Centre.
- May advise the Centre communications officer on matters related to training protocols.
- Will manage the use of the facilities, in conjunction with the Centre administrators and venue managers,
- Will implement and oversee a cleaning schedule to:
  - disinfect all common areas and high touch surfaces, including equipment;
  - thoroughly clean and disinfect the toilets before and after each sanctioned activity;
- Will ensure adequate supplies of cleaning equipment, hand sanitiser, disinfectant wipes and appropriate personal protective equipment are available at all times.
- Will ensure that hand sanitiser is provided for use at the athlete registration area, toilets and each event site.
- Will ensure that disinfectant wipes are available at each event site where equipment is used.

- Will ensure that the responsibility for accessing the equipment shed and handling the equipment for competition & training is properly allocated.
- Will ensure that the equipment shed is secured at all times.
- Will ensure all equipment in use for competition & training is disinfected before and after each sanctioned activity, along with moving any equipment to the event site.
- Will ensure that the Centre's equipment will not be taken offsite under any circumstances.

The CSO is encouraged to undertake the free online Australian Government [COVID-19 Infection Control Training](#).

### Version control

Date	Version #	Action Taken / Updates
28 <sup>th</sup> May 2020	1.0	New document
14 <sup>th</sup> July 2020	2.0	Updated to include cross-country competition & align with current restrictions.
4 <sup>th</sup> September 2020	2.1	Adapted for NSW Centres.
12 <sup>th</sup> October 2020	2.2	Revised & updated.
14 <sup>th</sup> October 2021	3	Revised & updated.
20 <sup>th</sup> October 2021	3.1	Updated for the commencement of competition.
3 <sup>rd</sup> December 2021	3.2	Updated COVID reporting procedures & removal of CSO responsibilities for checking vaccination status, QR Code check in & COVID Safety Plan.