

TO: **Centre & Region Secretaries**
FROM: **Anthony McIntosh – Chief Executive Officer**
DATE: **Monday, 21st September 2020**
SUBJECT: **Sanitiser packs for Centres, protocols & affiliation**

Sanitiser packs for Centres

The COVID-19 protocols Centres will be required to comply with for the safe conducting of Little Athletics demand a high level of personal hygiene of all in attendance at Little Athletics activities, as well as the disinfecting of high touch surfaces, toilets, throwing implements and equipment.

In order to assist Centres start their seasons stocked with sanitising supplies and well prepared, LAVic is providing all 101 Centres with a sanitiser starter pack, to the value of \$300. There is no charge to Centres for this.

The packs, sourced from Melbourne-based manufacturer, Bostik, each contain:

1. 8 x Bottles 600ml Gel Pump Hand Sanitiser (refillable)
2. 1 x 5L Gel Hand Sanitiser Refill
3. 8 x Bottles 600ml Surface Spray Sanitiser (refillable)
4. 1 x 5L Surface Spray Refill
5. 28 x Pack (50) of Sanitiser Wipes

The packs will be delivered to Centres based on the same physical address provided during online affiliation under the Coles delivery address. Should Centres wish to confirm / update the address provided, or nominate to not take delivery of a pack, please contact Taylah Perry at office@lavic.com.au. Delivery timeframes will be advised in coming days.

Re-ordering information and brochures will be supplied inside the cartons. Replacement packs will be available at wholesale prices from the manufacturer.

Should Centres wish not to take delivery of a sanitiser pack, please contact Taylah Perry in the LAVic office at office@lavic.com.au.

The protocols for regional Victorian & metropolitan Centres

LAVic expects to have the protocols for the commencement of Little Athletics for regional Victorian Centres available for distribution this week.



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Metropolitan Centres are advised that their protocols are expected to be released in the lead up to 26th October and are highly likely to be very similar to those for Regional Centres.

Affiliation

All Centres yet to complete their affiliations are encouraged to do so at the earliest opportunity. This also applies to Centres that have not yet conducted their AGM.

In order to be insured, [Step 1](#) of affiliation must be completed, which includes affiliating online and payment of the affiliation fee.

Affiliation progress can be tracked on the following matrix document:

<https://ourcentre.com.au/centre-affiliation/matrix/>

The following process is required for Centres to commence their season / open their registration portals:

1. Complete Affiliation steps 1 & 2
2. 'LAVic Competition and Training – Protocols' document signed by the President and Secretary, and submitted to LAVic.
3. Return completed fee template
4. Register one or more COVID Safe Official (CSO) via the online portal. (a link will be provided upon return of signed protocols)
5. Receive written authorisation from LAVic to commence the season.
6. Membership portal opened.

Centres that have sought and received authorisation from LAVic to conduct modified training, or competition and training in prior months, will not have to repeat steps 2, 4 or 5, however they will be required to implement the protocols in each updated version of 'LAVic Competition and Training Protocols – Framework' as supplied, and ensure they have at least one registered CSO at any given time.

The LAVic Team.

Little Athletics Victoria

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Foundation for all sports

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